		ROUTING	G AND	RECOR	SHEET
SUBJECT: (Option	Travel Aut Office of			ls for t	
FROM:  Director of Communications			EXTENSION	NO. 0C M83-605	
TO: (Officer designation, room number, and building)		D.A RECEIVED	DATE  RECEIVED FORWARDED		COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
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DD/A Registry 83-045//16

ос м83-*605* 14 JUL 1983

MEMORANDUM FOR:	Deputy Director for Administration	
FROM:	William F. Donnelly Director of Communications	25 <b>X</b> 1
SUBJECT:	Travel Authorizing Officials for the Office of Communications	25 <b>X</b> 1
The listing	g of OC Travel Authorizing Officials which you provided	
to me has been r	reviewed. The names of three individuals will be deleted	
from that list,	reducing by half the number of OC Travel Authorizing	
Officials. Here	eafter, travel authorization for OC Headquarters will be	
limited to the u	undersigned, the Deputy Director of Communications and	
	who is the chief of my Budget Control Staff.	2:25 <b>X</b> 1
		25X′
	William F. Donnelly	25 <b>X</b> 1